

## NO FRILLS RENTAL ROOM AGREEMENT

Date of Rental: \_\_\_\_\_

Hours of Rental: \_\_\_\_\_ am / pm to \_\_\_\_\_ am / pm

Expected Attendance \_\_\_\_\_

Name: \_\_\_\_\_

Group/Event (if applicable): \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email \_\_\_\_\_

FEE SCHEDULE: (please number your preference – rooms are granted in first come basis)

\_\_\_ Room 1: \$249 with 2 hours included and \$100 per hour after (no later than 11pm)

\_\_\_ Room 2: \$249 with 2 hours included and \$100 per hour after (no later than 11pm)

BOTH ROOMS: \$450 WITH 2 hours included and \$175 per hour after (no later than 11pm)

**\*Set up time is not included. Please rent set up time accordingly.**

I, the undersigned applicant, agree to abide and enforce the rules, regulations, and policies governing this facility, as set forth by The Barn Yard. I understand that by signing this document, I accept all responsibility for any damages to premises, furniture, equipment, or grounds resulting from use of the facility. I further agree that any violation of the facility rules and regulations, which I have read, can result in immediate cancellation of the reservation and forfeiture of all fees and deposits.

\_\_\_\_\_  
Signature and Date

\_\_\_\_\_  
Printed Name

**Return signed Room Rental Agreement, with security deposit, rental fee, Agreement for Use of Alcohol (if applicable), and copy of renter's driver's license in person or via email (payment online).**

## **General Rules:**

- Rental applications will be accepted from adults 21 years or older.
- A valid driver's license or government-issued identification is required with rental application.
- The building is 100% a non-smoking facility.
- Open flames are not permitted (with exception of sterno fuel burners).
- Video surveillance security cameras are in operation at The Barn Yard
- Attendance is limited by the capacity of the rooms as established by the Building Code Inspector.
- All renters and guests are to remain in the rented area and restrooms.
- **Use of other rooms and play area are not included with Room Rental**
  - o **There is a \$250 additional fee automatically added if the Play floor is used by any of your guests for any reason. The hourly rate for additional time will also increase to \$200 an hour.**
- **Children must be under direct adult supervision at all times!**
- Renter is responsible to provide proper supervision of guests.
- Entertainment such as bounce houses and other similar inflatables are not permitted.
- Barn Yard staff will set up tables and chairs prior to event.
- No animals (with the exception of service animals) are permitted in at The Barn Yard

## **Rental request times –**

Mondays: 9:30am-11pm,

Tuesday through Saturdays: 5pm-11pm

Sundays: 6pm-11pm

Any changes to existing rental agreement must be made via email or in writing.

## **Rental Time:**

- Renter will be NOT be provided with set up time and should rent accordingly.
- Renter will receive thirty minutes only following rental time for clean up.
- The room must be vacated thirty minutes after rental time. Guests must vacate room at end of rental time.
- For any time used after the allotted thirty minutes for clean up, renter will be charged for time at the hourly rate in half-hour increments. The charge may be deducted from the security deposit.

## **Payment and Refund:**

- Deposit must be paid in full via credit card to secure reservation.
- Reservations are taken on a first-come basis.
- Full cost of rental is due 45 days prior to reserved date.

### **Cancellation policy:**

- Rental fee is refundable if cancelled more than 14 days prior to rental date. You will be charged in full for any cancellations LESS THAN 14 days out from your event.
- Deposit is refundable if cancelled more than 30 days prior to rental date.

### **Usage:**

- Renter must provide all paper products, kitchen utensils, and supplies for event.
  - Paper Goods and plastic utensils can be provided for a fee
  - Trash bags are INCLUDED in cost of room
- **Snack bar and items in the snack bar are NOT for use!!**
  - Items taken from our snack bar will be automatically charged to your rental
- Refrigerator and Microwave are available for us upon request
- Cooking facilities are not available
- Ice machine and coffee makers are not available
- Renter may utilize own caterer for the event

### **Alcohol Use:**

- Alcohol is permitted with the completion of Agreement for Use of Alcohol.
- Liquor Event Insurance MUST be purchased, and The Barn Yard named as an additional insured

### **Decorations:**

- Pinatas, Silly String, Slime, confetti, and glitter are not permitted. **(There is a separate \$50 charge if these items are used!)**
- No masking tape, scotch tape, Command strips, hooks, or pins are permitted on the walls.
- Decorations may be taped using GREEN FROG TAPE!!
- Table coverings must be used for all rentals and are to be provided by the **renter**.

### **Clean up:**

- Renter responsible for all clean-ups including collection of all trash, removal of decorations.
- Renter is responsible to leave all facility rental rooms and equipment as found.
- Please drain liquids prior to disposing in trash bins.
- A room inspection will be completed with renter prior to event and following the event to check for damages.
- A **\$50 cleaning fee** will be assessed if room is not left in the way that it was received

\_\_\_\_\_ Renter's Initials

The Barn Yard  
305 SECOND AVE #212  
COLLEGEVILLE, PA 19426



**General Information:**

- Full room dimensions
  - o Room 1: 40' x 46' Guests: 100
  - o Room 2: 30' x 48' Guests: 100
- A wheeled cart is available to bring party supplies into building.
- Use of Audio equipment is available with additional charge of \$30.

*The applicant shall be responsible for all damage and destruction to or theft of The Barn Yard property.*

The applicant will reimburse The Barn Yard for such damage, destruction or theft at the replacement cost of item(s). The security deposit will be applied to the amount of damage. If the amount exceeds the deposit, The Barn Yard reserves the right to bill the applicant for the balance of the cost.

I agree to the rules and regulations and understand that my security deposit will be used to cover any damage done to the premises. If damages exceed the amount of my security deposit, I agree to pay any additional fees incurred.

\_\_\_\_\_

Signature & Date

\_\_\_\_\_

Printed Name

Special requests for setup: \_\_\_\_\_

The Barn Yard staff will set up tables and chairs prior to event.

**AGREEMENT FOR USE OF ALCOHOL**

In consideration of the opportunity to utilize The Barn Yard, the undersigned hereby agrees to release, indemnify, defend and save and hold harmless, The Barn Yard its officers, employees, agents, partners, heirs, successors and assigns (collectively “the indemnified party”) from and against, and to reimburse the indemnified party with respect to, any and all claims, demands, causes of actions, losses, damages, liabilities, costs and expenses, including reasonable attorneys’ fees and expenses, court costs and cost of appeal (asserted against or incurred by the indemnified party) for reason of or arising out of the use of The Barn Yard by:

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(Name of group or individual)

on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

The undersigned further agrees not to serve or furnish alcoholic beverages: (a) for a charge; (b) to a person under the legal drinking age; and (c) to a person who is under the influence of alcohol and/or visibly intoxicated.

The undersigned is voluntarily using The Barn Yard and acknowledges and understands that there are risks involved in serving and/or furnishing alcohol.

By signing below, the undersigned represents and warrants that he (she) has carefully read the foregoing and knows and understands its contents and effect and that his (her) execution is a purely voluntary act.

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(Printed name and Date)

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(Signature)

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(Name of group or organization – if applicable)